

Blue Hill School Committee Meeting  
Wednesday, June 8, 2016 – 5:00pm  
Blue Hill Consolidated School  
Minutes

A. Call to order

The meeting was called to order at 5:04pm by Chair, Jan Snow.

Members Present: Jan Snow, Ben Wootten, Sean Walsh, Annie Rice, Jim Lacasse arrived at 5:09pm.

Members Absent:

Others Present: Mark Hurvitt, Shelly Schildroth, Tracy Gandy, Scott Miller, Matt Jurick, Dick Marshuetz, Sarah King, Jamie Wentworth

B. Flag Salute

C. Approval of the May 11, 2016 Minutes

A motion was made by Ben Wootten, seconded by Sean Walsh, to approve the minutes as amended.  
Motion passed 4-0.

D. Approval of the Agenda

A motion was made by Ben Wootten, seconded by Sean Walsh, to approve the agenda with the following changes: Add I11 (Assistant Custodian); I12 (Board Suggestions For Procedures); I13 (Executive Session Pursuant to MRSA § 405 (6)(A) for Personnel Discussion)

Motion passed 4-0.

E. Communications (Jim Lacasse arrived at 5:09pm)

1. Matt Jurick asked about disposing of old computers. We will do that following board policy 3213, and the Board agreed to that.
2. Amanda Black wrote a very complimentary letter about her children's experience at BHCS.

F. Comments and/or Questions from the Public

1. Scott Miller had several procedural items.
2. Dick Marshuetz, as he wrote in his previous letter, felt that the Board should make an educational presentation at Town Meeting, rather than just focusing on the educational articles.

G. Reports

1. GSA Report

The next meeting is June 9, 2016.

2. Principal's Report

The Principal's Report was handed out and is attached to the office minutes.

3. Superintendent's Report

1. Informed Board on Zach McCarthy's resignation as custodian.
2. Blue Hill 8<sup>th</sup> graders have been chosen for NAEP testing in 2016-17.
3. Chrissy Allen's solar grant for BHCS was not funded this year.

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### Reports (Continued)

4. Superintendent approved Bryan Lescord's transfer from 3<sup>rd</sup> grade to Special Education.
5. Was able to attain an additional \$31, 806.75 in Blue Hill State subsidy for 2016-17.
6. Handed out lunch audit.
7. The Board confirmed the placement and postings of School Board agendas.
8. New basketball backboards cost the school \$0.00 because of all the donations and the insurance settlement.

#### 4. PTF Report (Tracy Gandy and Sarah King)

1. Did Parent's Night Out
2. Doing survey for parents
3. Boxtops impact
4. Tracy asked what kind of report the Board wants. Board answered that the current format is fine.

#### 5. Building and Grounds Committee Report

Jamie Wentworth handed out his report and focused on mowing, stucco repair, and getting the water PH right.

### H. Old Business

#### 1. Executive Session Pursuant to MRSA § 405 (6)(A) Personnel Contract

A motion was made by Sean Walsh, seconded by Jim Lacasse, to enter Executive Session at 6:43pm. Motion passed 5-0.

Exited Executive Session at 6:50pm with the following action:

A motion was made by Ben Wootten, seconded by Sean Walsh, to approve new contract for Tim Cyr, as amended. Motion passed 5-0.

### I. New Business

#### 1. To Award the Building Fuel Oil bid for the September 1, 2016 through August 31, 2017 Contract Year

A motion was made by Jan Snow, seconded by Annie Rice, to award the bid to Horace Wardwell (18,500 gallons at \$1.71 per gallon for a total of \$31,635.00) due to the excellent service he has provided to BHCS over the years.

#### 2. To Award the Rubbish Bid

A motion was made by Jan Snow, seconded by Annie Rice, to award a 3 year contract to Blue Hill Disposal as the Board, and Head of Maintenance, favored their frequency of dumpster pick up. Motion passed 5-0.

#### 3. To Set Up Committee to Interview Architect/Engineers and to Authorize Them to Hire

Mark Hurvitt, Sean Walsh, Jan Snow, Shelly Schildroth will meet at the U93 office on June 15 at 8:00am. Shelly will get the word out in the newsletter to see if there are interested community members.

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**New Business (continued)**

4. Policy # 1320 – Policy Regarding Use of School Facilities; (1320.1 Community Use of School Facilities; 1320.1A Schedule of Fees

Shelly handed out the revisions to 1320, and this will serve as a second reading for July.

5. Consider Policy # 8100C (Recruiting and Hiring of Administrative Staff – Administrative Procedure and Policy 8100D (Blue Hill Consolidated School Hiring Procedure) Jan Snow has created a new document which will be a First Reading

A motion was made by Ben Wootten, seconded by Jim Lacasse, to adopt 8100C.1.

Motion passed 5-0.

8100D.1 will be a second reading in July.

6. Policy # 1101 – School Volunteers – Third Reading

Tabled until July. We'll be looking at Shelly's new version.

7. Policy # 6305 – Maine Learning Technology Initiative – Second Reading

A motion was made by Jan Snow, seconded by Annie Rice to adopt. Motion passed 5-0.

8. Hire 2 Ed Techs for Special Education

A motion was made by Annie Rice, seconded by Sean Walsh, to hire the following:

Stephen Harville, Ed Tech III, for grades 5-8

Darian Ouzts, Ed Tech III, for grades K-4.

Motion passed 5-0.

9. Summary of Accounts

Mr. Hurvitt handed out the report.

10. To Possibly Donate Artifacts Cabinet to Blue Hill Public Library

A motion was made by Sean Walsh, seconded by Jim Lacasse, to donate the artifacts cabinet to Blue Hill Public Library with the condition that it is noted by the Library that it was donated by Blue Hill Consolidated School in 2016.

Motion passed 5-0.

11. Hire Assistant Custodian

A motion was made by Sean Walsh, seconded by Jim Lacasse, to hire Jim Smith as Assistant Custodian.

Motion passed 5-0.

12. Board Suggestions for Procedure

Jan went through a list of suggestions which she had generated related to Board procedures. The Board supported these suggestions.

13. Executive Session Pursuant to MRSA § 405 (6)(A) Personnel Contract

A motion was made by Annie Rice, seconded by Sean Walsh, to enter Executive Session at 7:16pm.

Motion passed 5-0.

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**New Business (continued)**

Exited Executive Session at 7:20pm with the following action:

A motion was made by Annie Rice, seconded by Sean Walsh, to accept Foster Smith's resignation as Assistant Custodian and to agree to the terms. Motion passed 5-0.

J. Items for Next Month's Agenda

1. Policy # 1320 – Policy Regarding Use of School Facilities – Second Reading
2. Policy # 8100D.1 – Recruiting and Hiring of Teaching Staff – Administrative Procedure
3. Policy # 1101 – School Volunteers (Shelly's new version)
4. Possible Hiring Nominations

K. Signing of Vouchers  
Completed.

L. Adjournment

The meeting was adjourned at 7:24pm by Chair, Jan Snow.

Respectfully submitted,

Mark Hurvitt  
Superintendent of Schools